

## SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: [vip@azdoa.gov](mailto:vip@azdoa.gov)

Entire document MUST be completed	
<b>Section 1</b>	
Requesting Agency: ADOA	
Vendor: IBM	Estimated Cost:
<b>Section 2</b>	
Brief description of materials or services: Maintenance on Software not specifically covered in contract	
<b>Section 3</b>	
Briefly describe why this procurement is Sole Source and why there is only a single source available: Intellectual Property keeps any other Supplier for being able to provide the maintenance for this software	
Duration of this Sole Source procurement: 2 years	
Briefly describe the efforts made to seek other sources: Verbally confirmed with IBM that was Sole Source and confirmed with Jodi Piper in ADOA that this was a Sole Source	

Send comments to the following individual:

<b>Requesting Agency Contact Information</b>	
Procurement Officer: Stacy Ingalls	
Phone Number: 602-542-9134	Email Address: <a href="mailto:stacy.ingalls@azdoa.gov">stacy.ingalls@azdoa.gov</a>

<b>State Procurement Website Posting Information</b>	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: 11/26/2008	Date Closed: 12/3/2008